
**Minutes of Regular Meeting
March 2, 2018 8:30AM**

The Voting Members of Butte-Glenn Adult Ed Consortium met in regular session on Friday, March 2, 2018, at 8:30AM, at Oroville Adult School Chico, California.

Voting Members Present	Mrs. Tessa Miley, Grant Manger Jhan Dunn, Glenn County Office of Education Mike Lerch, Paradise Unified School District Jeff Ochs, Oroville Union High School District Sandy Walburn, Butte County Office of Education, ROP Teresa Ward, Butte-Glenn Community College District
Voting Members Absent	Charles Tracy, Hamilton Union School District
Partners Present	None
Guests Present	None

1. Agenda Approval

It was moved by Voting Member Jeff Ochs, second by Mike Lerch, to approve the agenda as presented. Motion carried unanimously.

2. Communications from the Public - Consent Agenda

There were no public comments.

3. Approval of Consent Agenda

It was move by Voting Member Mike Lerch, seconded by Voting Member Jeff Ochs, to approve the agenda as presented. Motion carried unanimously.

4. Information-Reports

Annual Summit Update/Highlights
Budget updates
2018-19 Allocation w/ COLA
CFAD – Due May 2, 2018
Regional Trainings on Data & Accountability

Annual Summit Update/Highlights: reimbursements- send an invoice to Tessa with backup.

CASAS- sites still need support setting up the system. Jeff will work with new hire to provide technical assistance.

Budget Updates

15/16 budget is closed

16/17 carryover budget needs to be 0 by December 2018. (47k) remaining, suggestion to split equally Tessa needs to know where you plan on spending it for Tessa to determine which line to make a PO in. Next week Tessa will email asking for responses on how to spend these funds for PO, or contract.

17/18 Data and Accountability to be spent by December 2018: OAS hired navigator, BCOE has a new student information system under development, GCOE TOPs Pro software. Suggestion to have a professional development day/ workshop series for all to attend, facilitated by OAS new hire with face to face technical support provided on site at a later date.

2018-19 Allocation w/ COLA CFAD due May 2nd, suggestion to meet in April after spring break

COLA: 85,195. Recommendation by members to allocate COLA to existing membership utilizing existing funding formula. 18/19 Allocations will be voted on at April 20th meeting. 18/19 Contracts will be generated and distributed by fiscal agent in July 2018.

Regional Trainings on Data & Accountability

March 15 9-12am in Oroville (35 spots) update on how things are going and the things that are changing.

5. **Communications from the Public**

There were no public comments.

6. **Future Dates**

April 20, 2018	8:15-9am	Special Meeting	Butte College AHPS
May 4, 2018	9:00am	Quarterly Meeting	Butte College, Main Campus

7. **Adjournment**

For Information concerning this Agenda, please contact: Tessa Miley, 3536 Butte Campus Drive, Oroville CA 95965 (530) 895-2894
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