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# Butte-Glenn Adult Education Consortium – Notice of Regular Meeting

## December 6, 2024 | 9:00am

## Zoom Meeting: <https://butte-edu.zoom.us/j/86937729495?from=addon>

**DRAFT MINUTES**

**Call to Order**

Elena Jones, Glenn County Office of Education

Mike Lerch, Paradise Unified School District

Teresa Ward, Butte-Glenn Community College District

Members not present

Jeremy Powell, Hamilton Union School District

Mary Lynch, Oroville Union High School District

Amanda Samons, Butte County Office of Education

Others Present:

Mary Rose Lovgren, Butte County Office of Education

Yuceli Mondragon, Glenn County Office of Education

1. **Approval of Agenda**

Consideration of approval of the Agenda as presented – Action. Motion by Teresa Ward, Second by Mike Lerch. Approved without objection.

1. **Communications from the Public – Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Voting Members may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

None.

1. **Approval of Consent Agenda**

Consideration of approval of Minutes – August 2, 2024 – Action. Motion by Elena Jones, Second by Tersa Ward. Approved without objection.

1. **Information and Reports**

* CAI Regional Conference in March: More info later. If interested, reach out Melisse Boyd.
* 3 Year Plan: Due at the beginning of summer. More info out soon. It was recommended to extend our March Quarterly Meeting to work on the 3 Year Plan.
* Program Map: It was suggested to figure out how to identify distance or online offerings as well as their location on this document. Every program was asked to share their schedule.
* Butte College: ESL classes are working towards non-compete moving forward. Will soon add occupations and life skills at the Glenn Center.
* Paradise Unified School District: Will update course offerings soon and are providing some more online courses to help with accessibility.
* Glenn County Office of Education: ESL numbers have increased this year. HISET for ESL classes are offered online to help with accessibility. IET programs through ELL grant is providing support for 8 medical students. The Reception Certification has been successful with externships.
* Butte County Office of Education: The Registered Dental Assistant Program has been successful. The Medical Assistant Program had changes this year so that the first 6 weeks were classes and then the remaining time in the program participants went to externships on weekdays except for Wednesday, when they were in class. It was a very successful change in scheduling. Welding is offered 3 times a year. Career Camps offered to local schools and welding is their number one ask. Charter schools will be included in the High School Welding Camp starting next year. The Dental Assistant Apprenticeship began its first cohort this year.

1. **Action Items**

None.

1. **Communications from the Public**

This item on the agenda provides an opportunity for the public to address the Voting Members on any topic that is or is not on the Agenda. The Voting Members may also hear any written correspondence addressed to the Voting Members at this time. **A three minute time limit will be allotted to each speaker. Twenty minutes shall be the maximum time allotted for public speakers on any one subject regardless of the number of speakers at the meeting.**

None.

1. **Next Meeting Dates**

First Fridays 9-10:30am:

* 3/7/25 In person TBD – updated invite in your calendar with the locations. Think about it and let Melisse know within the next week or two if you’d like to host this. Doodle poll will be sent out to figure out if you want to do extend that meeting or have another time scheduled.
* 5/2/25 Zoom

1. **Adjournment**

9:35am Adjourned.